

Program Administrator: \_\_\_\_\_ (herein referred to as “Grantor”)

Property Owner(s) or Lessee(s): \_\_\_\_\_ (herein referred to as “Subgrantee”)

Contractor: \_\_\_\_\_ (herein referred to as “Contractor”)

Property Address: \_\_\_\_\_, Minneapolis, MN (herein referred to as “Property”)

Grant Amount: \$ \_\_\_\_\_ (herein referred to as “Grant”)

Private Match: \$ \_\_\_\_\_ (herein referred to as “Matching Funds”)

Project Total: \$ \_\_\_\_\_ (grant amount and match amount combined)

1) The Contractor certifies the work is complete and meets City of Minneapolis zoning code, building permit, and building code requirements.

2) The Subgrantee certifies the work is complete to his/her satisfaction and any work completed by Subgrantee meets City of Minneapolis zoning code, building permit, and building code requirements.

3) Attached hereto are the following documents:

- a. For work requiring a city permit, **proof of final inspection** by the City of Minneapolis (copy of permit signed off by responsible City Inspector).
- b. For work not requiring a city permit, Subgrantee called Grantor to notify of project completion and Grantor arranged inspection of the property to verify completion.
- c. **Final invoice** from the contractor showing the total project cost.
- d. **Proof of payment** of total project costs paid to the contractor as shown on a lien waiver.

### SUBGRANTEE

### CONTRACTOR

\_\_\_\_\_  
 By  
 Its  
 Date

\_\_\_\_\_  
 By  
 Its  
 Date